Hannah’s House Volunteer Opportunities

**Daytime House Manager Respite**

Be a presence in the home each week answering phones, taking messages, assisting with the attic ministry, and helping manage other needs by the women. Food is provided while on shift. Shifts are Tuesdays, Thursdays, and Saturdays from 1:00 PM – 4:00 PM.

**Overnight House Manager Respite**

Be a presence in the home from 6:00 PM Sunday until work, or other commitments, Monday morning. Food is provided while on shift.

**Bible Study Instruction**

Provide instruction on Biblical teachings using a pre-determined curriculum or pre-arranged special topics. Bible study takes place on Monday evenings from 7:00 PM – 8:00 PM.

**Budgeting Presenters**

Present on the 3rd Tuesday from 7:00 PM – 8:00 PM of a specific month on a pre-arranged topic such as insurance, credit reports, obtaining loans, buying used vehicles, and other important budget related topics.

**Life-Skills Instruction**

Provide instruction on positive life-skills using pre-determined curriculum, or pre-arranged special topics (i.e. cooking, canning, gardening, etc). Classes take place on Thursday evenings from 7:30 PM – 8:00 PM (times can be adjusted according to the lesson being presented).

**Parenting Classes Instructor**

Provide instruction on child development, positive reinforcement, breastfeeding, or other related topics in order to better prepare mothers to be great moms! Classes take place on Saturday mornings from 9:00 AM – 10:00 AM.

**Intern**

In order to intern with Hannah’s House, you must fill out an intern application. Once an application has been received, you will be notified to schedule an interview. Hannah’s House will work with interns to accommodate their needs and expectations. We are always seeking interns for marketing, public relations, social media, website development, non-profit management, fundraising, community outreach, graphic design, human resources, volunteer management, human services, and more!

**Board of Directors**

Board members have the overall responsibility for the organization. They are charged with supervision and oversight which is the process by which they make decisions, delegate work, and assure that decisions are carried out in the manner intended. Meetings are held on the 4th Monday of each month beginning at 7:00 PM. Board members are also required to participate in fundraising events as able.

**Donations Assistant**

Sort and organize donations, fold baby clothing, compile layettes for Hannah’s Attic Ministry.

**Fundraising and Event Planning**

Assist the Executive Director and Fundraising Assistant with upcoming events, grants, and other fundraising related activities. We have three major fundraisers each year- Bowl for Babies (typically Feb or March), Hike for Hannah’s House 5K (typically May), and the International Dessert Night and Silent Auction (typically in October). We also hold several smaller fundraisers throughout the year such as a movie night, restaurant fundraisers, and more.

**Outreach Ambassador**

Attend intern fairs, expos, and other events to inform the community as to the services of Hannah’s House. Examples include the Greater Lansing Baby Fair and the annual Women’s Expo.

**Mailing Team**

Assist with large mailings such as our end of the year letter and printed newsletters.

**Group Projects**

Occasionally we need groups of 4-10 people for major projects. These jobs may be scheduled ahead of time with the Executive Director.

Groups can also help by holding donation drives or hosting a Baby Bottle Fundraiser.

**If you have other ideas as to where you would like to be of service to Hannah’s House, please let us know! Our ministry relies on its volunteers to make the ministry a blessing to those we serve! We appreciate your willingness to be a service to those in need!**

*All volunteer opportunities can be arranged as your schedule allows. For instance, if you would like to be a life-skills instructor, you could choose to do once, twice, three, or four times a month, depending on your availability. ☺*

**Requirements to be a volunteer with Hannah’s House:**

* Application
* Two Personal References
* Pro-Life
* Christian
* Interview
* Orientation
* On the Job Training
* 6-Month Minimum Commitment Preferred